

**DEPARTMENT OF VETERANS AFFAIRS
Grassroots Innovation
VHA Innovation Program (10P7I)**

**Remote Veterans Apnea Management Portal (REVAMP)
(VA118-12-C-0067)**

Technical Interchange Meeting Minutes

From

Thursday, 5 September 2013

Present:

Dr. Samuel Kuna, Chief, Sleep Medicine Section, Philadelphia VA Medical Center
Dr. Carl Stepnowsky, Research Health Scientist at VA San Diego Healthcare System

Mr. Rafa Morales, Intellica Project Manager
Ms. Marisol Smith, Intellica Quality Assurance

The primary objectives of this meeting were to discuss feedback from the application and end of project.

Teleconference – 3:00 PM Eastern Time

Topics Covered:

Status of Application

1. Feedback Philadelphia
 - a. Clinic has enrolled twenty-one (21) patients.
 - b. Twelve (12) patients have logged on
 - i. Eleven (11) of those patients have completed questionnaires
 - ii. The remaining one (1) was just recently enrolled
 - c. Nine (9) monitors have been mailed.
 - d. Seven (7) monitors have been returned.
 - i. One (1) out of the seven (7) has sleep apnea and will be getting equipment.
 - ii. The current way of selecting potential enrollees does include patients that are less likely to get a diagnosis of sleep apnea. Dr. Kuna may change the way the potential enrollees are selected to possibly allow for more patients that may have sleep apnea.
 - e. Feedback from patients that have completed questionnaires is that there have been no issues.
 - f. An initial call progress note was completed and it was very nice to populate the progress note with a click of the button.
 - g. Currently Dr. Kuna sends patients an email with information about program, logging on etc and then calls them. In the phone call he lets them know that if the questionnaires are not completed in two (2) weeks the consult will be cancelled. This seems to be working.
 - i. Dr. Kuna is considering sending reminders at 48 and 24 hours to let the patient know the time is almost up.
2. Feedback San Diego
 - a. Clinic has enrolled seventeen (17) patients.
 - b. Five (5) patients have logged on
 - c. Three (3) of those patients have completed questionnaires
 - d. Clinic is very interested in testing out wireless modems, waiting on ISO.

3. REVAMP Security – San Diego

- a. A meeting took place on 03 Sept 2013 between Intellica and VA ISO Team.
- b. VA ISO Team had follow up questions about Revamp Security.
 - i. They wanted to know about Philadelphia clinic's approach, since they saw the contract was for 75 patients in Philadelphia and did not include San Diego.
 1. Dr. Stepnowsky explained why San Diego was running a pilot program as well.
 - ii. VA ISO Team had questions about the BAA
 1. It seemed to be an older template
 2. They could not find it on the website
 - iii. ISO team suggested contacting Mickey Gwynn
 - iv. It was agreed that Mr. Henderson would need to be consulted on this matter.

Other topics

4. Intellica will contact Mr. Henderson (probably on Monday) regarding
 - a. Security concerns that had been brought up (BAA, etc)
 - b. Software Installation Plan – Is there a template that needs to be followed for these instructions?
 - c. Status of contract modification.
5. Mr. Morales brought up that it would be good to start meetings with updates such as the updates in the meeting today. This information can be gathered to provide measures of how the program is going.
 - a. The report will possibly have to be based on these logs that are being kept of the patient participation etc. and the practices that each clinic is finding to be beneficial to increase participation in program.
6. Next meeting (pending contract modification) will be in two weeks, Thursday 19 September 2013. If not, there will be communication before then, as the end of the contract would be on Friday 13 September 2013.

Discussion of Action Items

VA Action Items

1. Dr. Kuna and Dr. Stepnowsky will continue to share updates and practices that have been found beneficial for participation.

Intellica Action Items

1. Mr. Morales will follow up with Mr. Henderson regarding:
 - a. Security concerns that had been brought up (BAA, etc.)
 - b. Software Installation Plan – Is there a template that needs to be followed for these instructions?
 - c. Status of contract modification.

Meeting Concluded – 3:25 PM Eastern Time